

**2024-2025 Title I Parent and Family Engagement Plan**

**School Name: Calvin Hunsinger School**

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| **Please use the Comprehensive Needs Assessment Data and any other family engagement data to complete the following:**  School’s Mission Statement: Educate and prepare each student for college, career, and life while making at least one year of learning gains.  Measurable Outcomes:   * Increase the percentage of students making learning gains in ELA and Math to 50%. * Increase the percentage of students graduating and engaging in post-secondary or vocational opportunities to 100%. * Increase learning gains in all identified ESSA subgroups to above 41%. |

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| **Building Capacity of Families** |
| Describe how the school will implement activities that will build the capacity for strong parent and family activities, in order to ensure effective involvement of parents and to support a partnership among the school involved, parents, the community to improve student academic achievement [Section 1118(e)]. Describe the actions the school will take to provide materials and training to help parents work with their child to improve their child’s academic achievement [Section 1118(e)(2)]. Include information on how the school will provide other reasonable support for parental involvement activities under Section 1118 as parents may request [Section 1118(e)(14)]. |
| **Response:** Every fall, we host Hunsinger Highlights which will serve as our Title 1 parent night. It celebrates student achievement, along with entertainment, STEM Activities, dinner, and student-led-parent-teacher conferences. During the evening, we host a dinner for all our parents and then lead the parents to their child’s classroom for the student-led conference. In this conference, we discuss previous data points on state, district, and teacher-created assessments, current grades, and student success with behavioral supports. The evening hosts an approximate 200-person combination of students and families. The RSVPs are helpful in estimating dinner numbers. In addition to all of this, there are many tables set up with local vendors and social workers and administration are present to discuss student achievement and support and resources with parents. Everything we do is aligned with our SIP goals and this also offers an opportunity for parents to connect with each other. Also, we take every opportunity to involve our parents in all aspects of our Title I programs. We encourage our parents to become active members of our School Advisory Council (SAC). More than 50 percent of the members of the SAC are required to be parent (non-employee) representatives. The SAC is an important aspect of parent volunteerism, and the SAC has the responsibility for developing, implementing, and evaluating the various school-level plans, including the School Improvement Plan (SIP) and the Parent and Family Engagement Plan (PFEP). In the SAC, parents are provided the opportunities to give input in the development and decision-making process of all Title I activities related to the school. An annual evaluation will be conducted using surveys completed by stakeholders. The results will be analyzed to evaluate the effectiveness of the school's parent involvement program. Parents may request additional support either directly through their child's teacher or grade level administrator. A parent may also request support during regularly scheduled SAC meetings. |
| **Staff Professional Development related to Family Engagement** |
| Describe the professional development activities the school will provide to educate the teachers, pupil services personnel, principals, and other staff in how to reach out to, communicate with, and work with parents as equal partners, in the value and utility of contributions of parents, and in how to implement and coordinate parent programs, and build ties between parents and schools [Section 1118(e)(3)] |
| How will school leadership actively build teacher and staff capacity related ongoing family engagement connected to academic goals?  **Response:** As part of our SIP goals, we actively engage in our shared focus of improving school culture, increasing student engagement and positive relationships in a safe learning environment. Our entire faculty took part in a second book with a schoolwide book study on *Teaching Literacy in The Visible Learning Classroom*, which has a heavy focus on student-teacher relationships, best practices for teaching literacy strategies, and building leadership amongst our staff. In that, there is also a focus on all stakeholders where working with parents to help students reach their full potential is key. |

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| **Title I Annual Parent Meeting Experience** |
| Each school will convene an annual meeting designed to inform parents of participating children about the schools Title I program, the nature of the Title I program (schoolwide or targeted assistance), school choice, supplemental educational services, and the rights of parents. [Section 1118(c)(1)]. |
| How will you get recorded feedback from parents about the meeting? How will the recorded feedback be used to inform future events?  **Response:** At the close of our event, we have a parting gift for all our students. Parents are able to receive the parting gift once the parents have filled out the Title One Survey on their opinions of how the event went, suggestions on how to improve the next event, some questions on how they found out about the event, and of course their names. These forms are then downloaded and tracked.  How will you address barriers to increase attendance and academic support at home?  **Response:** We hold monthly Child Study Team Meetings to discuss student absences, barriers, and academics. Our social workers, in tandem with our student services team, work with parents to increase student attendance and achievement. In our school, this is a lot of absences, and academic barriers prove to be fairly significant problems that require strong teamwork. The team has instituted processes to track attendance data and contact parents to offer support.  How will you get the information home to parents using various modalities who do not attend?  **Response:** We send home daily point cards outlining the day’s successes and struggles both behaviorally and academically. With this process in place, we send home all information regarding parent nights and resources. Additionally, we send emails, send school messengers, make phone calls, post on our website, and have face to face interactions at IEP meetings, car circle, or parent drop offs in the main office. Communication is key and we utilize every resource available to us to ensure our parents are receiving the information they need to ensure their child’s success. |

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| **Communication** |
| Describe how the school will provide parents of participating children the following [Section 1118(c)(4)] • Timely information about the Title I programs [Section 1118(c)(4)(A)]; • Description and explanation of the curriculum at the school, the forms of academic assessment used to measure student progress, and the proficiency levels students are expected to meet [Section 1118(c)(4)(B)]; • If requested by parents, opportunities for regular meetings to formulate suggestions and to participate, as appropriate, in decisions relating to the education of their children[Section 1118(c)(4)(C)]; and • If the schoolwide program plan under Section 1114 (b)(2) is not satisfactory to the parents of participating children, the school will submit the parents comments with the plan that will be made available to the local education agency [Section 1118(c)(5)]. |
| **Response:** We always provide information to parents regarding Title I programs in a timely manner using various methods of communication including meetings, letters home, the school messenger, email, one-on-one conversations, and the school website. At the Back-2-School night and stand-alone Annual Title I Meeting, information about Title I programs, curriculum, and academic assessments will be shared in general meetings. Teachers will maintain sign-in sheets and provide a copy to the Title I coordinator who will also maintain documentation on the dissemination of information, distribution methods, and timelines. Parents will be provided with a response form to complete to provide input or to ask questions. The principal will respond by email to all questions left. If a parent is unsatisfied with the school-wide program plan under Section 1114 (b)(2), they will be asked to provide their comments to the principal who will then provide the comments to the Title I office. Up-to-date information will also be kept at the "Parent Station" located in the front office for parent convenience. Title l information will be included in the September newsletter for parents who were unable to attend the annual meeting. Our website is also maintained with current Title 1 information and dates of parent involvement activities. Our teachers maintain constant contact with parents in a variety of ways: person-to-person meetings, emails, phone calls, and using daily point cards which are sent home with the students each day. These point cards contain information on their child’s activities; parents are asked to sign the form and return it with the student the next school day. Parent requests for meetings are encouraged and always honored. |

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| **Flexible Parent Meeting** |
| Describe how the school will offer a flexible number of meetings, such as meetings in the morning or evening, and may provide with Title I funds, transportation, childcare, or home visits, as such services related to parental involvement [Section 1118(c)(2)].  **Response:** Calvin A Hunsinger School offers SAC meetings at various times during the day to accommodate our stakeholders. For parents unable to transport themselves, or find childcare, it will be communicated to parents that Title 1 funds can be allocated to ensure their presence at our Title 1 events. For parents that cannot take advantage of childcare, transportation, or other services, Title l information will be included in the September newsletter for parents who were unable to attend the annual meeting. The accommodations will also be listed on our website that is maintained with current Title 1 information and dates of parent involvement activities. Our teachers maintain constant contact with parents in a variety of ways: person-to-person meetings, emails, phone calls, and using daily point cards which are sent home with the students each day. These point cards contain information on their child’s activities; parents are asked to sign the form and return it with the student the next school day. Parent requests for meetings are encouraged and always honored, and hopefully take place in person with the meeting accommodations. |
| **Accessibility** |
| Describe how the school will provide full opportunities for participation in parent and family engagement activities for all parents (including parents with limited English proficiency, disabilities, and migratory children). Include how the school plans to share information related to school and parent programs, meetings, school reports, and other activities in an understandable and uniform format and to the extent practical, in a language parents can understand [Section 1118(e)(5) and 1118(f)].  **Response:** Calvin A. Hunsinger School will make the Parent and Family Engagement Plan (PFEP) available to parents in all languages represented at the school site on the school's website. A hard copy of the PFEP will be housed in the "Parent Station" located in the front office and will be copied upon parent request. Written communication may be requested to be translated into languages other than English. Upon parent request, a translator will be made available at parent meetings and in the school office to provide translation services to ensure that parents are able to fully participate in parent meetings. American Sign Language (ASL) translation services will also be made available upon parent request. Calvin A. Hunsinger School is completely accessible for physically handicapped individuals (doorways, restrooms, ramps). Visually impaired individuals will be provided with preferred seating at events.  Additionally, our school website is updated frequently. Parents are surveyed after each parent training/event; a Spring Survey is also mailed inviting parent input on the Compact, the Parent and Family Engagement Plan, and the Title 1 budget. |